

Iligan City S	tudent D	evelopm	ent and	Activities	S	lligan City S	Student Development and Activities						
EVALUATION FORM (SEMINAR/ WORKSHOP) EVALUATION FORM (SEMINAR/ WORKSHOP)													
Control no: DSA FDRM F- Date of Evaluation:						Control no: DSA FORM F- Date	te of Evaluation:						
INSTRUCTION Please rate (encircle the number) the extent with which the factors were achieved.						INSTRUCTION Please rate (encircle the number) the extent with which the factors were achieved.							
5-Excellent 4-Higly Satisfactory 3-Satisfactory 2- Fair 1- Poor						5-Excellent 4-Higly Satisfactory 3-Satisfactory 2- Fair 1- Poor							
Name of Activity: Date of Activity:						Name of Activity:	Date of Activity:						
I. The Seminar/ Workshop						I. The Seminar/ Workshop							
A. Objectives						A. Objectives							
1. Clarity of Purpose	5	4	3	2	1	Clarity of Purpose	5	4	3	2	1		
2. Relevance to the needs	5	4	3	2	1	2. Relevance to the needs	5	4	3	2	1		
3. Level of Achievement	5	4	3	2	1	3. Level of Achievement	5	4	3	2	1		
B. Venue						B. Venue							
1. Conduciveness	5	4	3	2	1	1. Conduciveness	5	4	3	2	1		
2. Cleanliness and Orderliness	5	4	3	2	1	Cleanliness and Orderliness	5	4	3	2	1		
3. Ventilation	5	4	3	2	1	3. Ventilation	5	4	3	2	1		
4. Sound System	5	4	3	2	1	4. Sound System	5	4	3	2	1		
C. Organization of the Activity						C. Organization of the Activity							
Responsive to the needs of students, faculty and staff.	5	4	3	2	1	Responsive to the needs of students, faculty and staff.	5	4	3	2	1		
2. Sequencing of activities	5	4	3	2	1	Sequencing of activities	5	4	3	2	1		
D. Support Services						D. Support Services							
Professional conduct	5	4	3	2	1	Professional conduct	5	4	3	2	1		
2. Delivery of Services	5	4	3	2	1	2. Delivery of Services	5	4	3	2	1		
3. Food Services	5	4	3	2	1	3. Food Services	5	4	3	2	1		
II. Resource Speaker						II. Resource Speaker							
A. Content						A. Content							
1. Relevance	5	4	3	2	1	1. Relevance	5	4	3	2	1		
2. Applicability	5	4	3	2	1	2. Applicability	5	4	3	2	1		
3. Congruence with the activities	5	4	3	2	1	3. Congruence with the activities	5	4	3	2	1		
B. Mastery of the Topic/ s	5	4	3	2	1	B. Mastery of the Topic/ s	5	4	3	2	1		
C. Novelty of ideas presented	5	4	3	2	1	C. Novelty of ideas presented	5	4	3	2	1		
D. Delivery						D. Delivery							
1. Style	5	4	3	2	1	1. Style	5	4	3	2	1		
2. Clarity	5	4	3	2	1	2. Clarity	5	4	3	2	1		
	1			1			1	1	1				

Comments/ Suggestions:

3. Ability to sustain attention

E. Personality and Confidence

F. Rapport with the Audience

Comments/ Suggestions:

3. Ability to sustain attention

E. Personality and Confidence

F. Rapport with the Audience

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